

**Redwood School Site Council Minutes  
August 30, 2022 via Zoom Meeting, 3:30 pm**

**The meeting was called to order at 3:34 pm.**

Members present: Nicole Judd, Paola Vargas, Dennis Carter, Heather Dingbaum, Dylan McKenna, Zachary Snow, Stacey Wasson, Kaitlyn Wilkens, William Zasadil, Rafael Rico, Roya Klaidman, Christine Evangelista, Chakameh Azimpour, Rachael Brusseau, Melissa Crawford, Carrie Halvorsen, Megan Goebel, Alison Friedman Lucy Lombardi, Christina Cruz and Audra MacCorkle

Absent: Chanise Spencer and Diana Myers

- As this was the first meeting of new school year, Mrs. Judd asked everyone to introduce themselves and their roles. Members and roles are listed here –
  - Nicole Judd – Principal
  - Paola Vargas – Assistant Principal
  - Dennis Carter – Dean of Student Support Services (New)
  - Heather Dingbaum – Social Studies and ASB teacher; Social Studies Department Chair
  - Dylan McKenna – Science teacher
  - Zachary Snow – English and Social Studies teacher
  - Stacey Wasson – Math teacher and Math Department Chair
  - Kaitlyn Wilkens – Science teacher
  - William Zasadil – Counselor
  - Rafael Rico – Boys and Girls Club Representative
  - Christine Evangelista – SSC Secretary
  - Roya Klaidman – SSC Vice Chairperson
  - Chakameh Azimpour – SSC Member at large
  - Rachael Brusseau – SEDAC Representative
  - Melissa Crawford – GATE DAC Representative
  - Carrie Halvorsen – DAC Representative
  - Megan Goebel – LGBTQ+ Parent Representative (New)
  - Alison Friedman – SSC Member at large (New)
  - Lucy Lombardi – SSC Member at large (New)
  - Christina Cruz – SSC Alternate member (New)
  - Audra MacCorkle – SSC Alternate member (New)
  - Chanise Spencer was absent but will be continuing to serve as our AADAC Representative
  - Diana Myers was absent but will joining SSC as a new Alternate member.
  
- Mrs. Judd explained that one of the main purposes of the SSC is to review and monitor our School Plan for Student Achievement (SPSA) such that our students can achieve at their highest potential. The SSC also approves funding for activities tied to our SPSA goals. The SPSA can be thought of as a road map and is an evolving document which changes as we move through the school year. We will look at the SPSA at every SSC meeting and constantly monitor our progress. All feedback is welcome.

- SSC meetings usually run from 1-1.5 hours. Pre-COVID, meetings were held on campus, but we have been holding virtual meetings. We have the option to have meetings in person or virtual. Everyone agreed to continue to meet virtually for this school year.
- Mrs. Judd does not usually run the SSC meeting but today she is acting as the Chairperson as we need to elect a new SSC Chair.

### **I. Approval of the Minutes:**

a. Roya Klaidman made a motion to approve the May 17, 2022 minutes. Stacey Wasson seconded the motion. Motion carried – May minutes were approved as read.

### **II. Public Comments: None**

Mrs. Judd explained that anyone can attend SSC and speak in public comment. There were no comments at today's meeting.

**III. Student Report:** Mrs. Dingbaum provided the report for today. At future SSC meetings, rotating ASB student representatives will read the report. Report was as follows –

1. Viking Camp Training was held 8/16
  2. Viking Camp was held 8/17- it was well attended and fun for all!
  3. 6th grade Ice Cream Social - 8/25
  4. 7th/8th grade Ice Cream Social- 8/26
  5. ASB Election Packets were distributed 8/26
    - a. Dates:
      - i. Friday, August 26th – Election Packets will be available
      - ii. Wednesday, August 31st – Election Applications are due
      - iii. Wednesday, September 2nd – Video Speech taping
      - iv. Week of September 6 – 9 – Election Campaigning
      - v. Friday, September 9th – LTA – Meet and Greet at lunch
      - vi. Wednesday, September 14th – Voting/Clean-up campaign items
      - vii. Friday, September 16th – Election results will be announced
  6. National Hispanic Heritage Month will be celebrated September 15th through October 15<sup>th</sup>.
  7. The first Classroom Rep Meeting will be held 8/29.
  8. Schedules are being made for the Snack Cart and Ball/Game Checkout.
  9. COTY- ASB students are being assigned classrooms.
- Mrs. Judd commented that the ice cream socials were lovely, and extended thanks to the parents that volunteered. She also shared that Viking Camp was great and she enjoyed all the ASB students on the first day of school dressed in red on the steps with their pom poms welcoming new students.

**IV. Boys and Girls Club Report** – provided by Rafael Rico, Director of the Boys and Girls Club.

- Enrichments will be starting up in 2 weeks on September 12. This will be an 8-week

enrichment program, with daily activities, including the following - Edible STEAM, Art, Flag football, Drama club. TORCH leadership club/volunteer ops/field trips.

## **V. New Business:**

- a. Election of Site Council Chairperson
  - Mrs. Judd asked for nominations from the group.
  - Chakameh Azimpour nominated Roya Klaidman. Roya declined as she would like to stay in her role as Site Council Vice Chairperson.
  - Roya Klaidman nominated Christine Evangelista. Christine accepted the nomination.
  - Mrs. Judd made a motion to vote on Christine to serve as Chairperson – all were in favor and motion carried.
  
- b. Election of Site Council Secretary with vacancy as Christine will be moving to serve as Chairperson.
  - Mrs. Judd asked for nominations from the group.
  - Chakameh Azimpour nominated Alison Friedman. Alison respectfully declined at this time.
  - Mrs. Judd nominated Lucy Lombardi. Lucy accepted the nomination.
  - Mrs. Judd made a motion to vote on Lucy to serve as Secretary – all were in favor and motion carried.

## **New SSC Officers for 2022-2023 school year -**

Christine Evangelista – Chairperson

Lucy Lombardi - Secretary

- c. Establishment of voting members of SSC –
  - Mrs. Judd referenced the bylaws and explained that anyone who is a member has a vote.
  - SSC members, DAC Representatives and teachers are all voting members.
  - We currently have 3 Alternate members – Christina Cruz, Audra MacCorkle and Diana Myers.
  - Mrs. Judd made a motion to vote on the decision to have one of the Alternate members have a vote if one of the regular voting members is absent. All were in favor and motion carried.

## **VI. Committee Reports:**

- a. DAC (District Advisory Council) – Carrie Halvorsen  
No report as DAC had not had their first meeting yet for the new school year.
  
- b. GATE DAC (Gifted and Talented Education District Advisory Council) - Melissa Crawford.  
No report as committee had not had their first meeting yet for the new school year.

- c. ELAC (English Learning Advisory Council) – Mrs. Judd shared that we are still in need of a parent representative.
- d. SEDAC (Special Education District Advisory Council) – Rachael Brusseau. No report as committee had not had their first meeting yet for the new school year.
- e. AADAC (African American District Advisory Council) – Chanice Spencer was absent today. Nothing to report.
- f. LGBTQ+ Advisory Council – Megan Goebel  
No report as committee had not had their first meeting yet for the new school year. First meeting will be on October 26. There will be subcommittees looking for parent representatives. Anyone that is interested may reach out directly to Megan.

## VII. Principal Update: Nicole Judd

- a. SPSA Approval – Review of allocated money.
  - Mrs. Judd explained the need to have the review and approval of the SSC so that Redwood can begin to use funds towards our needs and SPSA goals.
  - In today’s meeting, we reviewed all actions that have a cost, especially significant cost associated with them.

A summary of key discussions around SPSA goals and items with associated costs are captured below –

- **Goal 5** – Addressing Learning Loss due to impact of school closures from COVID-19
  - Our state has approved a large amount of money towards reducing learning loss from the COVID-19 pandemic. Our school is to receive \$60,000. This has to go towards closing the achievement gap, addressing learning loss and helping students who are not achieving.
  - Mrs. Judd screen shared our current CAASPP and D&F data.
  - We discussed the following programs/tools – NEWSELA, WHOOS Reading, DELTA Math, IXL, Rosetta Stone.
  - IXL – now being funded at District level. Plan is to take 25 students per grade level and use the time they would spend in Advisory to assign specific lessons and teachers to address current topics over a 4-week period.
  - Rosetta Stone – traditionally has been used for English Language (EL) learners who do not speak any English. Currently in discussion to use this to serve students still acquire EL skills.
  - Target reading intervention program for 6<sup>th</sup> grade students - \$18,400 cost. Plan is to take students from their Elective class and do intervention using LEXIA or another software, performed in four, 4-week increments. Students will be able to opt-in; parents will be informed. High cost is associated as there will be actual teaching happening during this time so teachers will need to be paid at hourly rates.

- Math teacher release days – we observed a decrease in 7<sup>th</sup> and 8<sup>th</sup> grade Math CAASPP scores, most likely due to the pandemic. Plan is to give Math teachers some additional time to dive deep into the standards that students are missing.
- 7<sup>th</sup>/8<sup>th</sup> grade Academic Peer Monitoring Period A/6 (in A or 6<sup>th</sup>) - Plan to use four, 4-week intervention timeslots for students that may just need a space/time to catch up on homework or need additional help. This will be supported by a teacher with help from an 8<sup>th</sup> grade peer. \$10,000 is to pay the teachers. This is a study hall rate and is not the same hourly rate as for a regular period which is why it is different to the \$18,000 above. It has not yet been decided how 8<sup>th</sup> grade mentor students will be chosen, but Mrs. Judd will discuss with the Math and English departments.
- Other programs discussed that had associated costs included Gates-Mac Ginitie software (reading), No Red Ink program for 7<sup>th</sup> grade teachers and Stemscores (7<sup>th</sup> and 8<sup>th</sup> grade teacher access).
- ELOP – after school ELOP coordinator – no fund allotment as yet. Currently only 10 students are taking advantage of this and we would like to make this free/accessible to more students.
- Related key points of discussion –
  - Chakameh appreciated all of thoughts and planning that has gone into actions to support this goal, but was interested to know what has been planned for students that are meeting standards, to support them to do even better. Mrs. Judd explained the actions tied to this Learning Loss goal are to support students who are particularly behind, but Goals 1 and 2 are for ALL students to support them in achieving at a higher level in English and Math.
  - Carrie Halvorsen asked if we have seen a decline in the number of kids that were achievers before, e.g. if the number of students that qualify for Honors classes has changed. Mrs. Judd says no, though when we look at past data for 6<sup>th</sup> graders from 2019 to 2022, these are not the same students.
  - Rachael Brusseau asked if was a way to compare how the same students testing in 2019 as how they did in 2022, e.g. via the data in CAASPP. Mrs. Judd said that this something we would need to ask the District about – they would need to run the reports, and it would be more of a longitudinal exercise. Mrs. Judd also noted that the data from the EADMS test, which students would have taken in Elementary school, is not indicative of students' real knowledge, so that cannot be used to compare.
  - Stacey Wasson noted that students have not done a CAASPP test for the last 2 or 3 years, and their effort in middle school can be different to that in elementary school. She had some Math Honors students that declined to take the test as they did not want to or need to. This year, the Math department created a Q1 and Q3 benchmark for comparisons.
  - Roya Klaidman heard rumors that some middle schools teach specifically for the CAASPP tests, and wondered whether this would help students' scores to be higher. Dennis Carter shared that it is difficult to teach to the test, as the new CAASPP testing format gives students questions based

on their previous answers, so teachers do not know what questions will be coming. Mrs. Judd had heard the same rumor as Roya, and shared that we do know the standards for 8<sup>th</sup> grade, and what students are expected to know. She said that in the past, we have done practice tests, and this could be something we look at, though there is a balance of spending too much time focusing on the exam vs. spending time teaching the students what they need to know. Also, the SPSA grades us on the CAASPP and D&F.

- **Goal 1** – Improve student achievement in English Language Arts.
  - Faculty clerk - \$13,000. This would be someone to help teachers so they can spend their valuable free period each day for class planning instead of making photocopies etc. It was discussed that in Elementary Schools, parent volunteers typically provide support for this.
  - \$2,000 for replacement of Core Literature novels so Redwood can provide one copy each to students.
  - \$1,500 to purchase Chromebook insurance for students that are unable to afford this.
  - \$1,600 towards three Guiding Coalition groups – Grading for Equity, Positive Behavior Intervention Strategies, and SEL groups – these are like focus/study groups with about 9 teachers/group and will be held once/month.
  - Field trips – going to TOHS to look at the Center and ETHOS programs.
  - \$4,000 for CAPS Network
  - \$4,500 for increase in paraprofessional support in the classrooms.
  
- **Goal 2** – Improve Student Achievement in Mathematics.
  - \$2,000 for Math benchmarks.
  
- **Goal 3** – Improve/increase parent involvement and community outreach and school events.
  
- **Goal 4** – Improve/increase student engagement at school events
  - Programs discussed included Guiding Coalitions, GATE Activities, Abilities Awareness event and Black Student Union curriculum development.
  
- Mrs. Judd explained that we need approval so that some of the actions on our SPSA can begin, so a vote needed to be taken to approve the SPSA “roadmap”, that this looks good, though we can expect there to be some changes along the way as we progress monitor.
  - Alison Friedman made a motion to approve the SPSA “roadmap” so we can begin to use the money. Carrie Halvorsen seconded the motion. All were in favor; motion carried.
  
- Following today’s meeting, all voting SSC members will need to review all actions in the SPSA, and fill out the SPSA monitoring and accountability tool and send back to Mrs. Judd no later than September 7. Last 2 questions are for High School and can be left

out. Non-voting members do not need to complete this review, though their feedback is appreciated and welcomed. All SSC feedback on the SPSA has to be submitted to the District by September 9. On September 20, our SPSA will be approved by the District then given to the Board of Education to receive their approval.

**VIII. Assistant Principal Update:**

Due to length of discussion around SPSA Approval and review of allocated money, no update was given at this meeting.

**IX. Dean of Activities Update:**

Due to length of discussion around SPSA Approval and review of allocated money, no update was given at this meeting.

**X. Old Business: None**

Miscellaneous

- Prior to adjourning, Chakameh Azimpour asked about the bathroom use request form. There was some discussion and Mrs. Judd noted that students are out of class in the bathroom for 4-7 minutes on average and there is also a safety component of having to use this form, as this lets the teacher know where the student is etc. The Google request form has 5 questions. Ms. Dingbaum shared that students are being proactive in filling the form out, and she has already seen an improvement in use of the bathroom – reduced frequency, reduced urgency etc.

**XI. Adjourn:** The meeting was adjourned at 5:12pm.